

Individual Decision

The attached reports will be taken as
Individual Portfolio Member Decisions on:

Thursday, 17th March, 2016

Ref:	Title	Portfolio Member	Page No.
ID2944	West Berkshire Council Forward Plan - 20 April 2016 to 31 July 2016	Councillor Roger Croft	3 - 20
ID3079	Appointment to Outside Body: Berkshire Local Nature Partnership	Councillor Roger Croft	21 - 26



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Individual Executive Member Decision

West Berkshire Council Forward Plan - 20 April 2016 to 31 July 2016 - Summary Report

Committee considering report:	Individual Executive Member Decision
Date of Committee:	17 March 2016
Portfolio Member:	Councillor Roger Croft - Leader of the Council
Forward Plan Ref:	ID2944

1. Purpose of the Report

- 1.1 To advise Members and residents of items to be considered by West Berkshire Council over the next four months.

2. Recommendation

- 2.1 That the Leader of the Council agrees and where appropriate amends the West Berkshire Council Forward Plan.

3. Implications

- 3.1 **Financial:** The Forward Plan has no financial implications.
- 3.2 **Policy:** The Forward Plan details the Policies to be adopted by West Berkshire Council.
- 3.3 **Personnel:** The Forward Plan has no personnel implications.
- 3.4 **Legal:** The Forward Plan has no legal implications.
- 3.5 **Risk Management:** The Forward Plan has no risk management implications.
- 3.6 **Property:** The Forward Plan has no property implications.
- 3.7 **Other:** Not applicable.

4. Consultation Responses

Members:

Leader of Council:	Councillor Roger Croft - Leader of the Council
Overview & Scrutiny Management Commission Chairman:	Councillor Emma Webster at Overview and Scrutiny Management Commission meetings.
Ward Members:	All Members
Opposition	Councillor Alan Macro at Overview and Scrutiny Management

- Spokesperson:** Commission meetings.
- Local Stakeholders:** The West Berkshire Forward Plan will be published the first working day after the Individual Decision is signed.
- Officers Consulted:** Nick Carter, John Ashworth, Rachael Wardell, Heads of Service, Group Executive.
- Trade Union:** Not sought.

5. Other options considered

5.1 Not applicable.

6. Appendices

6.1 Appendix A – Supporting Information

6.2 Appendix B - Equalities Impact Assessment

6.3 Appendix C – West Berkshire Council Forward Plan – 20 April 2016 to 31 July 2016

6.4 Appendix D – Notice of Private Decisions for 21 April 2016 Executive meeting

Individual Executive Member Decision

West Berkshire Council Forward Plan - 20 April 2016 to 31 July 2016 – Supporting Information

1. Introduction/Background

- 1.1 West Berkshire Council's Forward Plan, which is published monthly, sets out the key decisions that the Executive (either collectively or by Individual Executive Members) are expected to take over the next four months.
- 1.2 Key decisions are defined by the Government (Regulation 8 of the Local Authorities (Executive Arrangements) (Access to Information)(England) Regulations 2001) as:
 - (1) Those which result in the Local Authority incurring expenditure which is, or the making of savings which are, significant having regard to the Local Authority's budget for the service or function to which the decision is related.
 - (2) Those which are significant in terms of its effect on communities living or working in an area comprising two or more wards or electoral divisions in the area of the Local Authority.
- 1.3 The introduction of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 in September 2012 included a requirement to publish 28 clear days' notice of any intended key decision. It should be noted that "clear days" means working days, from midnight to midnight, and excludes weekends and public holidays, so 28 clear days equates to around 5½ normal weeks.
- 1.4 On occasions, however, situations may arise where an urgent decision needs to be made in respect of an item that does not appear on the Forward Plan. There are two different ways in which this can be done:
 - (i) the authority can take an urgent key decision without giving 28 days' notice where it is impracticable to give the full notice, provided that the authority gives at least five days' clear notice to all Members of the Overview and Scrutiny Management Commission, which can then call in the decision to check that it was genuinely urgent; or
 - (ii) where a key decision is so urgent there is not even time to give five clear days' notice, the authority can take the decision if the Chairman of the Overview and Scrutiny Management Commission has agreed that the key decision is urgent and cannot reasonably be deferred.
- 1.5 In addition The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 introduced an entirely new requirement for the Council to publish 28 clear days' notice of the intention to hold a private meeting (or part of a meeting) of the Executive. This 28 day notice must be

reinforced by a five day notice which sets out the reasons for the meeting to be held in private, details of any propositions received as to why the meeting should be open, and the Council's response. The response will be provided by the Monitoring Officer. The regulations again provide for an urgency procedure, under which the Council can decide the matter with shorter than 28 or five days' notice, provided that it has first obtained the consent of the Chairman of the Overview and Scrutiny Management Commission.

- 1.6 There are currently two confidential items scheduled for the 21 April 2016 Executive meeting. The required notice is attached as Appendix D and will be displayed at the Council. If any representations are received the five day notice will be issued on 13 April 2016. The items are:
- EX3094 - Staffing implications associated with additional savings put forward to deliver the 2016/17 Revenue Budget: Approval to pay Redundancy Payments
 - EX3105 - Contract Award - Highways, Bridgeworks and Street Lighting Contract 2016 – 2022
- 1.7 Since the publication of the Forward Plan in February 2016, The Executive scheduled for 17 March 2016 has been moved to 24 March 2016. A Special Council has also been arranged for 24 March 2016.
- 1.8 Details of decisions that Full Council, the Governance and Ethics Committee and the Personnel Committee are going to take are also included for ease of reference. It should, however, be noted that the 2012 Regulations only apply to Executive meetings.
- 1.9 It should also be noted that any changes made to Executive Member Portfolios will be reflected in the Forward Plan once they are known.
- 1.10 Publication of the Forward Plan remains a statutory requirement of the Local Authority. The Forward Plan, any General Exception Decision Notices and Notices of Private Decisions have to be available for inspection and also have to be published on the Council's website.

Background Papers:

None.

Subject to Call-In:

Yes: No:

- The item is due to be referred to Council for final approval
- Delays in implementation could have serious financial implications for the Council
- Delays in implementation could compromise the Council's position
- Considered or reviewed by Overview and Scrutiny Management Commission or associated Task Groups within preceding six months
- Item is Urgent Key Decision
- Report is to note only

Officer details:

Name: Moira Fraser

Job Title: Democratic Services Manager
 Tel No: (01635) 519045
 E-mail Address: moira.fraser@westberks.gov.uk

Appendix B

Equality Impact Assessment - Stage One

We need to ensure that our strategies, policies, functions and services, current and proposed have given due regard to equality and diversity.

Please complete the following questions to determine whether a Stage Two, Equality Impact Assessment is required.

Name of policy, strategy or function:	Forward Plan
Version and release date of item (if applicable):	
Owner of item being assessed:	Moira Fraser
Name of assessor:	Jo Reeves
Date of assessment:	09 March 2016

Is this a:		Is this:	
Policy	No	New or proposed	No
Strategy	No	Already exists and is being reviewed	No
Function	No	Is changing	No
Service	No		

1. What are the main aims, objectives and intended outcomes of the policy, strategy function or service and who is likely to benefit from it?	
Aims:	
Objectives:	
Outcomes:	
Benefits:	

<p>2. Note which groups may be affected by the policy, strategy, function or service. Consider how they may be affected, whether it is positively or negatively and what sources of information have been used to determine this.</p> <p>(Please demonstrate consideration of all strands – Age, Disability, Gender Reassignment, Marriage and Civil Partnership, Pregnancy and Maternity, Race, Religion or Belief, Sex and Sexual Orientation.)</p>
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Group Affected	What might be the effect?	Information to support this.
None		
Further Comments relating to the item:		

3. Result	
Are there any aspects of the policy, strategy, function or service, including how it is delivered or accessed, that could contribute to inequality?	No
Please provide an explanation for your answer:	
Will the policy, strategy, function or service have an adverse impact upon the lives of people, including employees and service users?	No
Please provide an explanation for your answer:	

If your answers to question 2 have identified potential adverse impacts and you have answered ‘yes’ to either of the sections at question 3, or you are unsure about the impact, then you should carry out a Stage 2 Equality Impact Assessment.

If a Stage Two Equality Impact Assessment is required, before proceeding you should discuss the scope of the Assessment with service managers in your area. You will also need to refer to the Equality Impact Assessment guidance and Stage Two template.

4. Identify next steps as appropriate:	
Stage Two required	
Owner of Stage Two assessment:	
Timescale for Stage Two assessment:	
Stage Two not required:	Yes

Name: Jo Reeves

Date: 09 March 2016

Please now forward this completed form to Rachel Craggs, the Principal Policy Officer (Equality and Diversity) for publication on the WBC website.

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West Berkshire Council Forward Plan

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Key:	C= Council
	DOD= Delegated Officer Decision
	EX= Executive
	GE= Governance and Ethics Committee
	ID= Individual Decision
	PC= Personnel Committee

West Berkshire Council Forward Plan 20 April 2016 to 31 July 2016

The items included in the Forward Plan were correct at the time of publication. The Forward Plan may, however, change and you are advised to contact Moira Fraser – Tel: 01635 519045 or e-mail: mfraser@westberks.gov.uk to confirm the contents of any agenda before attending a meeting. Executive decisions may be taken by the Executive acting as a collective body or by officers acting under delegated powers.

Reference	Item	Purpose	Decision Body	Month/Year	Executive	ID	Date Report Published	Council	Governance and Ethics Committee	Other	Officer and Contact No	Directorate	Lead Member	Consultee(s)	Part II	Call In	Notes
EX3094	Staffing implications associated with additional savings put forward to deliver the 2016/17 Revenue Budget: Approval to pay Redundancy Payments (Paragraph 1 - information relating to an individual) (Paragraph 2 - information identifying an individual)	To seek approval to make the redundancy payments associated with the required staffing implications associated with the Phase 2 savings to deliver the 2016/17 revenue budget.	EX	01 April 2016	21/04/16 EX						Robert O'Reilly	Resources	Communications, Democratic & Electoral Services, Finance Assurance, Legal, Human Resources, ICT		Yes		
EX3105	Award of 2016-2023 Highways, Bridges and Street Lighting Term Maintenance Contract (Paragraph 3 – information relating to financial/business affairs of particular person)	To inform the Executive of progress made in securing a new long term highway maintenance contract and accordingly to award the 2016-2023 Highways, Bridges and Street Lighting Term Maintenance Contract to the successful bidder in accordance with the Tender Assessment Report.	EX	01 April 2016	21/04/16 EX		13/04/16				Melvyn May	Environment	Highways, Transport, Emergency Planning	Highway Term Maintenance Contract Project Board	Yes		
EX3106	Scrutiny Review into Car Parking	To respond to the recommendations of the Overview and Scrutiny Management Commission (OSMC) as set out in the report to its meeting dated 5 January 2016 that is at Appendix D and to seek approval to	EX	01 April 2016	21/04/16 EX		13/04/16				Mark Cole	Environment	Highways, Transport, Emergency Planning			No	
EX3115	Budget Scrutiny Exercise		EX	01 April 2016	21/04/16 EX						Nick Carter	Resources	Leader of Council, Strategy & Performance, Finance				
EX3109	Better Care Fund 2016/17	To agree the Better Care Fund arrangements for 2016/17	EX	01 April 2016	21/04/16 EX		15/04/16			HWBB - 21/04/16	Tandra Forster	Communities	Adult Social Care, Housing, Countryside, Community Culture				
GE3008	Internal Audit Plan 2016/17	To outline the proposed internal audit work programme for the next three years	GE	01 April 2016			17/04/16		25/04/16 GE		Ian Priestley	Resources	Communications, Democratic & Electoral Services, Finance Assurance,				
GE3008a	External Audit Plan 2015-16	To provide Members with a copy of the External Audit Plan for 2015-16.	GE	01 April 2016			17/04/16		25/04/16 GE		Andy Walker	Resources	Communications, Democratic & Electoral Services, Finance Assurance, Legal, Human Resources, ICT				
ID3077	Parking Amendment 22	To consider the responses received during statutory consultation	ID	01 April 2016		20/04/16	12/04/16				Alex Drysdale	Environment	Highways, Transport, Emergency Planning				
ID3078	Parking Amendment 23	To consider the responses received during statutory consultation	ID	01 April 2016		20/04/16	12/04/16				Alex Drysdale	Environment	Highways, Transport, Emergency Planning				
ID2945	West Berkshire Forward Plan - 25 May 2016 - 31 August 2016	To agree the Forward Plan for the next four months.	ID	01 April 2016		21/04/16	13/04/16				Moira Fraser	Resources	Leader of Council, Strategy & Performance, Finance				
ID3113	Parking Amendment 24	To consider the responses received during statutory consultation	ID	01 April 2016		20/04/16	12/04/16				Alex Drysdale	Environment	Highways, Transport, Emergency Planning				

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Reference	Item	Purpose	Decision Body	Month/Year	Executive	ID	Date Report Published	Council	Governance and Ethics Committee	Other	Officer and Contact No	Directorate	Lead Member	Consultee(s)	Part II	Call In	Notes
EX3063	Building Control Shared Service	To agree a shared arrangement for the Building Control Service.	EX	01 May 2016	26/05/2016		18/05/16				Sean Murphy	Environment	Planning, Economic Development, Regeneration, Pensions				
C3116	"Getting to Good": A model for improving service delivery and building sustainable service development within Children's Social Care frontline teams	This report serves to inform on the progress of the Children and Family Services since their Ofsted Inspection of March 2015 and set out a framework to build a 'Good' and sustainable frontline Children's Social Care Service. It references the core activities of decision making and management oversight and sets out the principles for an improved work plan and capacity to deliver further service improvement with the aim of achieving a 'Good' Ofsted Inspection rating.	C	01 May 2016			11/05/16	19/05/16 C			Mac Heath	Communities	Children's Services				
C2977	Medium Term Financial Strategy (MTFS): 2016-19	To agree the medium term financial planning and strategy for the organisation.	C	01 May 2016	21/04/16 EX		11/05/16	19/05/16 C			Andy Walker	Resources	Leader of Council, Strategy & Performance, Finance				
C3055	Council Strategy 2015 to 2019 Refresh	To agree the refresh of the Council Strategy 2015 to 2019.	C	01 May 2016	21/04/16 EX		13/04/16	19/05/16 C			Catalin Bogos	Resources	Leader of Council, Strategy & Performance, Finance				
C3103	Corporate Parenting Panel	To review the terms of reference and membership of the Panel.	C	01 May 2016			15/04/16	19/05/16 C	25/04/16		Andy Day	Resources	Children's Services				
C2993	Election of the Chairman for the Municipal Year 2016/17	To elect the Chairman for the 2016/17 Municipal Year	C	01 May 2016			11/05/16	19/05/16 C			Moira Fraser	Resources	Leader of Council, Strategy & Performance, Finance				
C2994	Appointment of Vice Chairman for the Municipal Year 2016/17	To appoint the Vice-Chairman for the 2016/17 Municipal Year	C	01 May 2016			11/05/16	19/05/16 C			Moira Fraser	Resources	Leader of Council, Strategy & Performance, Finance				
C2995	Appointment of the Executive by the Leader of the Council for the 2016/17 Municipal Year	For the Leader of the Council to announce the composition of the Executive for the 2016/17 Municipal Year	C	01 May 2016			11/05/16	19/05/16 C			Moira Fraser	Resources	Leader of Council, Strategy & Performance, Finance				
C2996	Appointment of and Allocation of Seats on Committees for the 2016/17 Municipal Year	To allocate seats on the various Council Committees for the 2016/17Municipal Year.	C	01 May 2016			11/05/16	19/05/16 C			Moira Fraser	Resources	Leader of Council, Strategy & Performance, Finance				
C2998	Appointment of Representatives to Outside Bodies RBFPS and TVPCP	To agree the appointment of representatives on the RBFPS and TVPCP.	C	01 May 2016			11/05/16	19/05/16 C			Moira Fraser	Resources	Leader of Council, Strategy & Performance, Finance				
C3034	Monitoring Officer's Quarterly Update Report to the Governance and Ethics Committee – 2015/16 Year End	To provide an update on local and national issues relating to ethical standards and to bring to the attention of the Committee any complaints or other problems within Members to agree contract award of Approved Provider List for Community Home Care Services (Paragraph 3 - information relating to financial/business affairs of a particular person)	C	01 May 2016			17/04/16	19/05/16 C	25/04/16 GE		David Holling	Resources	Chairman of Governance and Ethics Committee				
EX3080	Approved Provider List for Community Home Care Services (Paragraph 3 - information relating to financial/business affairs of a particular person)	Members to agree contract award of Approved Provider List for Community Home Care Services	EX	01 May 2016	26/05/16 EX		18/05/16				Karen Felgate	Communities	Adult Social Care, Housing, Countryside, Community Culture & Leisure Services		Yes	No	
ID3107	Home to School Transport Policy 2017-18	To seek approval to consult on the Home to School Transport Policy	ID	01 May 2016		01/05/16	tbc				Caroline Corcoran	Communities	Education, Property, Broadband				
ID3117	Speed Limit Review March 2016	To approve the statutory consultation for altering the speed limit on a number of roads following a meeting of the speed limit task group.	ID	01 May 2016		01/05/16	TBC				Glyn Davis	Environment	Highways, Transport, Emergency Planning		No	Yes	

West Berkshire Council Forward Plan 20 April 2016 to 31 July 2016

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Reference	Item	Purpose	Decision Body	Month/Year	Executive	ID	Date Report Published	Council	Governance and Ethics Committee	Other	Officer and Contact No	Directorate	Lead Member	Consultee(s)	Part II	Call In	Notes
EX3022	Provisional Financial Outturn Report - 2015/16	To inform Members of the latest financial performance of the Council.	EX	01 June 2016	30/06/2016 EX		22/06/16				Rod Mercer	Resources	Leader of Council, Strategy & Performance, Finance				
EX2964	Council Performance Report 2015/16: Q4 (Key Accountable Measures and Activities)	To present the basket of key accountable measures and activities for 2015/16.	EX	01 June 2016	30/06/16 EX		22/06/16				Catalin Bogos	Resources	Leader of Council, Strategy & Performance, Finance				
C3066	Changes to the Code of Conduct	To make any changes to the CoC if required following a scheduled review of the document.	C	01 July 2016			10/06/16	07/07/16 C	20/06/16 GE		Moira Fraser	Resources	Communications, Democratic & Electoral Services, Finance Assurance, Legal, Human Resources, ICT				
C3095	Delivering the Council Strategy 2016 to 2020 - A Review of Governance and Decision Making	To set out a range of proposals in respect of current governance and decision making arrangements to ensure effective delivery of the new Council Strategy	C	01 July 2016			27/06/16	07/07/16 C			Andy Day	Resources	Leader of Council, Strategy & Performance, Finance				
C3114	Health and Wellbeing Strategy Refresh	To refresh the Health and Wellbeing Strategy	C	01 July 2016			27/06/16	07/07/16 C		07/07/16 HWBB	Lesley Wyman	Resources	Deputy Leader, Health and Wellbeing, Devolution				
ID3062	Joint Strategic Review of PRU Provision	To gain approval to consult on the review of PRU provision in West Berkshire	ID	01 July 2016		01/07/16	tbc				Caroline Corcoran	Communities	Education, Property, Broadband				

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NOTICE OF A PRIVATE MEETING OF A DECISION-MAKING BODY¹

Notice of an imminent occasion when the public may be excluded from a meeting due to the likelihood that if members of the public were present during an item of business confidential or exempt information would be disclosed to them.

¹ In accordance with Regulation 5(7) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

1. At least 28 clear days before a private meeting² of a decision-making body, public notice³ must be given which must include a statement of reasons for the meeting to be held in private.
2. At least 5 clear days before a private meeting of a decision-making body, further public notice⁴ must be given which must include a statement of reasons for the meeting to be held in private, details of any representations received by the decision-making body about why the meeting should be open to the public and a statement of the Council's response to such representations.
3. The authority can take an urgent key decision without giving 28 days' notice where it is impracticable to give the full notice, provided that the authority gives at least five days' clear notice to all Members of the Overview and Scrutiny Management Commission, which can then call in the decision to check that it was genuinely urgent; or
4. Where a key decision is so urgent there is not even time to give five clear days' notice, the authority can take the decision if the Chairman of the Overview and Scrutiny Management Commission has agreed that the key decision is urgent and cannot reasonably be deferred.

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Date of Decision or period within which the decision is to be made	Ref No:	Matter in respect of which the decision is to be made	Short Description	Decision maker	Executive Member & Lead Officer	List of documents to be submitted to decision maker	Public or Private meeting. Statement of reasons if private.
21 April 2016	EX3094	Staffing implications associated with additional savings put forward to deliver the 2016/17 Revenue Budget: Approval to pay Redundancy Payments	<i>To seek approval to make the redundancy payments associated with the required staffing implications associated with the Phase 2 savings to deliver the 2016/17 revenue budget.</i>	Executive	Communications, Democratic & Electoral Services, Finance Assurance, Legal, Human Resources, ICT Robert O'Reilly		(Paragraph 1 - information relating to an individual) (Paragraph 2 - information identifying an individual)

² A 'private meeting' means a meeting or part of a meeting of a decision making body which is open to the public except to the extent that the public are excluded due to the confidential or exempt business to be transacted.

³ In accordance with Regulation 5(2) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

⁴ In accordance with Regulation 5(4) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

Date of Decision or period within which the decision is to be made	Ref No:	Matter in respect of which the decision is to be made	Short Description	Decision maker	Executive Member & Lead Officer	List of documents to be submitted to decision maker	Public or Private meeting. Statement of reasons if private.
21 April 2016	EX3105	Contract Award - Highways, Bridgeworks and Street Lighting Contract 2016 - 2022	<p><i>The report recommends that the Executive resolves to delegate to Head of Highways & Transport authority to enter into the Highways Term Maintenance Contract for the provision of highways term maintenance services in the terms of the draft agreement attached to this report with the successful bidder.</i></p> <p><i>Provided Head of Highways & Transport in consultation with Head of Legal Services shall have the delegated authority to make any necessary drafting or other amendments to the terms of the agreement which are necessary to reach final agreement but which do not materially affect the intent and substance of the agreement.</i></p>	Executive	Highways, Transport, Emergency Planning Melvyn May		(Paragraph 3 – information relating to financial/business affairs of particular person)

Andy Day
 Head of Strategic Support
 West Berkshire Council

Date: 09 March 2016

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Individual Executive Member Decision

Title of Report:	Berkshire Local Nature Partnership (LNP)
Report to be considered by:	Individual Executive Member Decision
Date on which Decision is to be taken:	17 March 2016
Forward Plan Ref:	ID3079

Purpose of Report: To consider West Berkshire Council nominations to the following outside bodies:

- The Berkshire Local Nature Partnership (LNP)

Recommended Action: To agree the Council's representatives on the following outside bodies:

- The Berkshire Local Nature Partnership (LNP)

Reason for decision to be taken: To ensure that the Council is represented on its outside organisations.

Other options considered: Not to appoint representatives

Key background documentation: None

Portfolio Member Details	
Name & Telephone No.:	Councillor Roger Croft
E-mail Address:	rcroft@westberks.gov.uk

Contact Officer Details	
Name:	Moira Fraser
Job Title:	Democratic and Electoral Services Manager
Tel. No.:	01635 519045
E-mail Address:	mfraser@westberks.gov.uk

Implications

Policy:	Appointments will be made in accordance with Part 13 Appendix J (Protocol for Council Representation on Outside Bodies) of the Council's Constitution
Financial:	West Berkshire Council Members are not paid to attend Outside Body meetings however any costs associated with meeting attendance will be met from within existing Members Allowances budget where the Outside Body does not pay these costs.
Personnel:	None
Legal/Procurement:	None
Property:	None
Risk Management:	None

Is this item relevant to equality?	Please tick relevant boxes	
	Yes	No
Does the policy affect service users, employees or the wider community and:		
• Is it likely to affect people with particular protected characteristics differently?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Is it a major policy, significantly affecting how functions are delivered?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Will the policy have a significant impact on how other organisations operate in terms of equality?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Does the policy relate to functions that engagement has identified as being important to people with particular protected characteristics?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Does the policy relate to an area with known inequalities?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Outcome (Where one or more 'Yes' boxes are ticked, the item is relevant to equality)		
Relevant to equality - Complete an EIA available at http://intranet/EqIA		<input type="checkbox"/>
Not relevant to equality		<input checked="" type="checkbox"/>

Consultation Responses

Members:

Leader of Council: NA

Overview & Scrutiny Management Commission Chairman: NA

Ward Members: NA

Opposition Spokesperson: NA

Local Stakeholders:

Officers Consulted: Rob Alexander

Trade Union: Not consulted

Is this item subject to call-in?	Yes: <input checked="" type="checkbox"/>	No: <input type="checkbox"/>
<p>If not subject to call-in please put a cross in the appropriate box:</p> <p>The item is due to be referred to Council for final approval <input type="checkbox"/></p> <p>Delays in implementation could have serious financial implications for the Council <input type="checkbox"/></p> <p>Delays in implementation could compromise the Council's position <input type="checkbox"/></p> <p>Considered or reviewed by Overview and Scrutiny Management Commission or associated Task Groups within preceding six months <input type="checkbox"/></p> <p>Item is Urgent Key Decision <input type="checkbox"/></p> <p>Report is to note only <input type="checkbox"/></p>		

Supporting Information

1. Background

1.1 The Council is required to appoint representatives to a range of Outside Bodies. The bulk of these appointments were made via an Individual Decision in June 2015 and the appointments were aligned to the Council's electoral cycle. The Council became aware of the need to appoint a representative to the Berkshire Local Nature Partnership (LNP) after the bulk appointments were made. Ordinarily, this appointment will be dealt with as part of the bulk appointments (following the next District Council elections in May 2019), unless there is a need to review the appointment before that date.

1.2 Appointments will be made in accordance with Appendix J to Part 13 of the Constitution (Protocol for Council Representatives on Outside Bodies).

1.3 The Berkshire Local Nature Partnership (LNP)

1.4 Local Nature Partnerships originated from the Government's Natural Environment White Paper 2011, 'The Natural Choice: securing the value of nature'. In the paper, the Government recognised the importance of partnership work in delivering positive environmental change at a local level. The aim of the resulting 48 LNPs is to work within their local area, creating positive change through strategic, integrated management of the natural environment.

1.5 The Berkshire Nature Conservation Forum, which had been active in Berkshire for many years, initiated the formation of the Berkshire Local Nature Partnership. Many groups and organisations were consulted during the development of the Partnership, and an application to the Department for Food, Environment and Rural Affairs (Defra) was successful, giving official status to the Berkshire Local Nature Partnership in 2012. The Berkshire Local Nature Partnership held its first meeting in November 2012 and since then has developed a governance structure, constitution including specific objectives and an initial work plan.

1.6 The Berkshire LNP usually meets three to four times a year at Green Park in Reading. The LNP have requested that the West Berkshire Council representative be an elected Member and ideally the Executive Member for Environment. The representative will have voting rights but no legal responsibilities. The Council's Countryside Manager also attends the meetings of the Berkshire LNP.

1.7 In order to meet the Council's requirement to appointment a representative to the Berkshire LNP and their suggestion that it be the Executive Member for Environment, it is proposed that Councillor Hilary Cole fulfils this role as her portfolio includes Countryside.

2. Equalities Impact Assessment Outcomes

2.1 There are no equalities issues associated with this report.

3. Conclusion

- 3.1 It is proposed that Councillor Hilary Cole, Executive Member for Social Care, Housing, Countryside, Community Culture and Leisure Service be appointed as the West Berkshire Council representative on the Berkshire LNP.

Appendices

There are no Appendices to this report.

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